



# FileMaker Training | Classes in Montreal, Quebec, Gatineau

## Introduction to FileMaker Training

What is a database?

FileMaker Pro Software Overview

## Features overview

File creation

FileMaker Pro environment

## File creation

Creating a topic

Possible topic types

Heading modification

## Understand possible ways of working

Usage mode

Model mode

Search mode

Preview mode

Transfer from one mode to another

## Work in use mode

Registration creation

Delete record

Data input

Using indexes and lists

## Work in model mode

Create a template

Modify a template

Use pre-defined templates

## Work in search mode

- Create a query
- Edit a query
- Perform global searches
- Perform specific searches

## Work in print mode

- Preview before printing
- Printing a data sheet
- Printing a table structure
- Format topics
- Date, time, number and text
- Formatting and deleting a template

## Report creation

- Creation with assistant
- Statistics

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